



COSMETOLOGY INSTRUCTOR

Tennessee College of Applied Technology Hohenwald is acting applications for a Cosmetology Instructor at the Main Campus in Hohenwald.

Minimum Qualifications

- High school diploma/GED.
- Graduate of an accredited Cosmetology program.
- Current, valid Cosmetologist License issued by the TN State Board of Cosmetology.
- Current, valid Cosmetology Instructor's License issued by the TN State Board of Cosmetology.
- Minimum of three (3) years' experience as a licensed Cosmetologist.
- Teaching and/or training experience.
- Demonstrated effective communication and organization skills.
- Ability to exercise good judgment in evaluating situations and making decisions.
- Ability to maintain an effective working relationship with students, the public, and other employees.
- Strong customer service skills.
- Computer skills including general knowledge of Microsoft Word and Excel.

Preferred Qualifications

- Earned Associates Degree from an accredited institution. (Preferred not mandatory)
- Knowledge of Tennessee Board of Regents (TBR) policies and procedures.
- Must have ability to interact with high school and post-secondary students.
- Skill in managing deadlines and working in a team-oriented environment.
- Experience managing in a salon environment.

General Duties

- Provide instruction to students in all areas of the Cosmetology program.
- Monitor, grade, and evaluate individual students' progress.
- Maintain appropriate records and submit timely reports.
- Maintain good public relations with business and industry.

SALARY: Commensurate with qualifications, experience, education and in accordance with the guidelines established by the Tennessee Board of Regents.

For consideration, qualified applicants that are interested should submit a detailed resume, college transcripts and TCAT Hohenwald application including qualifications and salary requirements. Employment applications are available at the TCAT Hohenwald campus and on our website at www.tcathohenwald.edu. Submit applications to:

**TCAT Hohenwald
Attention: Human Resources- Chelsey Seiber
813 West Main Street
Hohenwald, TN 38462.**

Applications will be accepted until position is filled. Review of completed submittals will begin immediately.

**TCAT-H is an EOE/AA/ADA Employer
A Tennessee Board of Regents Institution
Accredited with the Council on Occupational Education**

NOTICE OF NON-DISCRIMINATION: The Tennessee College of Applied Technology-Hohenwald does not discriminate on the basis of race, color, religion, creed, ethnicity or national origin, sex, disability, age status as a protected veteran or any other class protected by Federal or State laws and regulations and by Tennessee Board of Regents policies with respect to employment, programs, and activities. The following person has been designated to handle inquiries regarding non-discrimination policies: Randy Young, 813 West Main, Hohenwald, TN 38462, phone no. 931-796-5351 Email: randy.young@tcathohenwald.edu.