



**POSITION ANNOUNCEMENT
EMT/A-EMT INSTRUCTOR**

The Tennessee College of Applied Technology Hohenwald is accepting applications for the position of Basic/Advanced EMT Instructor which is located at the Perry County EMS Instructional Service Center. The Tennessee College of Applied Technology Hohenwald is a post-secondary technical college accredited by the Council on Occupational Education. Salary is commensurate with education and experience in accordance with the guidelines established by the Tennessee Board of Regents.

MINIMUM QUALIFICATIONS:

- Associate Degree from a regionally accredited institution and completion of an EMS Board approved Instructor's course.
- Currently licensed as a Tennessee EMT-Paramedic, registered nurse, or physician, free from history of revocation, denial or suspension.
- Licensed emergency care experience shall include a minimum of 3 (three) years' employment experience. Administrative experience shall include a minimum of two (2) years in EMS educational administration or greater than three hundred (300) hours of EMS instruction.
- Meet all requirements of the Tennessee Emergency Medical Services (EMS) Board and be knowledgeable of all current rules and regulations.
- Evidence in instructional program management and supervision, teaching and curriculum building is desired.
- Evidence of proficiency in oral and written communication skills, as well as good organizational and planning skills.

RESPONSIBILITIES AND DUTIES INCLUDE:

- Curriculum preparation and updates, daily lesson planning, theory, clinical and practical instruction in all phases of the Basic and Advanced EMT program.
- Other duties include but are not limited to: data entry in coordinating curriculum updates, student record keeping, industry and student recruitment, placement and follow-up of program graduates.
- Develop and maintain an active Advisory Board Committee comprised of professionals in the healthcare professions. T
- The ability to deal tactfully with students, the public and with co-workers.
- Willingness to attend annual training/conferences as required by the Division of Emergency Medical Services.
- Must possess and maintain current CPR certification and/or instructor endorsement.
- Must be willing to remain current in the industry.

Employment applications are available at the main campus and on our website at www.tcathohenwald.edu.

Interested individuals should submit a cover letter, resume, certificate/diploma, and TCAT-Hohenwald application to:

Tennessee College of Applied Technology-Hohenwald

Attn: Human Resources

813 West Main Street

Hohenwald, TN 38462

Heather.davidson@tcathohenwald.edu

Applications will be accepted until filled. Review of completed submittals will begin immediately and continue until the position is filled.

**TCAT-H is an EOE/AA/ADA Employer
A Tennessee Board of Regents Institution
Accredited with the Council on Occupational Education**

NOTICE OF NON-DISCRIMINATION: Tennessee College of Applied Technology-Hohenwald does not discriminate on the basis of race, color, religion, creed, ethnicity or national origin, sex, disability, age status as a protected veteran, or any other class protected by Federal or State laws and regulations and by Tennessee Board of Regents policies with respect to employment, programs, and activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Randy Young, Vice President, TCAT-Hohenwald, 813 West Main, Hohenwald, TN 38462, phone 931-796-5351, email randy.young@tcathohenwald.edu or via this webpage: www.tcathohenwald.edu.

NOTICE OF BACKGROUND CHECK: Tennessee College of Applied Technology – Hohenwald will require a nationwide background check, education verification, and licensure verification.